

Student Name: _____

RUID #: - -

Before petitioning for a Change in Family Circumstance, a completed 2015-16 Free Application for Federal Student Aid (FAFSA) must be on file with Rutgers University.

DO NOT complete this form if:

- (1) You lost a full-time or part-time job and still continue to hold employment elsewhere, or are self-employed
- (2) You were previously unemployed in 2014 and are currently working now
- (3) You voluntarily left your place of employment, or
- (4) You had a reduction in hours or salary

Submit the following only if the unemployed person has been receiving unemployment benefits for at least the past 10 weeks.

REQUIRED DOCUMENTS

Name of Unemployed Person: _____

- 2014 Tax Return Transcript* and all 2014 W-2 Forms
- Unemployment Benefits Determination Letter
- Unemployment Benefits Termination Letter Date benefits terminated (if applicable): _____
- Copy of Last Paystub Received With Year To Date Income for 2015
- Amount of severance pay (if applicable)

* PLEASE NOTE: The IRS has made it easier for students and families to obtain their tax return transcripts. Filers can go to <http://www.irs.gov/Individuals/Get-Transcript> and download a free PDF copy to print.

Certification and Authorization

I (We) declare that the information reported on this form is true, correct and complete. I (We) authorize the Rutgers University Office of Financial Aid to release the information reported on this form to any agencies designated as authorized recipients on the Free Application for Federal Student Aid (FAFSA) for the purpose of calculating eligibility for financial aid. I (We) agree to provide, if requested, any other official documentation necessary to verify information reported. I (We) understand that incomplete or missing documents or forms can result in a delay of the aid process. I (We) understand that requesting a re-evaluation of the FAFSA does not guarantee procurement of additional funds nor does it release us from adhering to the term bill processing schedule.

Student	Date	Spouse (if married)	Date
Parent	Date		

Return this form and all supporting documents to your regional financial aid office:

Office of Financial Aid
Rutgers University
620 George Street
New Brunswick, NJ 08901-1175
Phone: (848) 932-7057
Fax: (732) 932-7385

Office of Financial Aid
Rutgers University
249 University Avenue
Newark, NJ 07102-1896
Phone: (973) 353-5151
Fax: (973) 353-5057

Office of Financial Aid
Rutgers University
Armitage Hall
311 N. Fifth Street
Camden, NJ 08102-1405
Phone: (856) 225-6039
Fax: (856) 225-6074